**Guideline for International Human Rights Organizations Participating in the Second ROC ICCPR & ICESCR National Report Review Meeting**

1. This Guideline is aim to enhance ROC’s interrelationship with international human right system, share our experience with international community and allow international human rights organization to participate in the review meeting of ROC’s second national report on ICCPR and ICESCR.
2. International human right organizations which were invited by Presidential Office Human Rights Consultative Committee or had applied to participate can attend each session of the review meeting primarily as an observer.
3. A international human rights organizations with any of the following qualifications may apply to participate in the non-governmental organization session (hereinafter as the "NGO Session").

1) Submission of a parallel report on the Second ROC ICCPR & ICESCR National Report.

2) Submission of parallel response to the list of issues on the Second ROC ICCPR & ICESCR National Report.

Where the parallel report or parallel response was not submitted through the Secretariat, proof of delivery of the document to a member of the International Review Committee, such as record of correspondence, must also be submitted.

1. International human rights organizations wishing to participate in the Meeting should register online (dedicated website: http://www.2017twccprcescr.tw/index.html). Onsite registration will not be accepted. Registration is open from now until December 12, 2016 (see Appendix 1 for Agenda) and late registration will not be accepted. Those applying to speak at the NGO Session should fill in the "NGO Session Speaker's Form" (see Appendix 2) and email the form to the Secretariat. A separate form should be filled for each Cluster at the NGO session.
2. International Review for the Second ICCPR Report and for the ICESCR Report each comprises the "National Report Review Session (Government Session)" and "Dialogue with NGOs (NGO Session)":
3. National Report Review Session (Government Session):

Representatives from government agencies will respond to questions from members of the International Review Committee. Twenty seats are allotted for international human rights organization representatives (1 representative only per organization) to enter and observe this session, but international human rights organizations may not speak at the session.

1. Dialogue with NGOs (NGO Session)
2. International human rights organizations may enter into the venue and speak at this session.
3. International human rights organizations may apply to dialogue with members of the International Review Committee. Each international human rights organization may send maximum 3 representatives to attend the session, with only 1 representative allowed to speak. At least 1 seat is reserved for each organization. In case there is insufficient seating, the other representatives from the same organization are asked to move into the Simulcast Room. Unless otherwise agreed by the Chairperson, each international human rights organization is limited to 1 chance to speak and the time limit is 3 minutes. A ring will be sounded 30 seconds before time is up to remind the speaker to wrap up; two rings will be sounded when time is up, at which point the speaker should immediately stop; the microphone will also be silenced at the same time, in order to safeguard the rights of other international human rights organizations who are listed in the order sequence.
4. After international human rights organizations have submitted their dialogue applications, the Secretariat Steering Group will coordinate international human rights organizations permitted to speak at each Cluster and the speaking order accordingly to the order of the covenant article noted in the dialogue application form; other factors to be considered include the order of application submission, relevance of topic and level of involvement in the drafting of this national report. Results of the coordination will be published on the dedicated website for the Meeting and the Ministry of Justice "Human Rights in Taiwan" website. international human rights organizations should speak according to the published order.
5. Not all international human rights organizations in the order sequence may have a chance to speak.
6. The Secretariat will publish the international human rights organizations (including local groups and international human rights groups) permitted to enter and speak at various Clusters on December 30, 2016 on the dedicated website for the Meeting and the Ministry of Justice "Human Rights in Taiwan" website and the names of their representatives. An entry badge will be given at registration for each session upon presentation of an ID; attendees will be admitted into the venue upon presentation of the entry badge. Entry will not be granted without a badge.
7. International human rights organizations failing to comply with the Rules may have their permission to enter or speak at the pertaining session or subsequent review meetings annulled by the Secretariat as justified by the situation.
8. The entirety of the Meeting will be simulcast (complete with simultaneous interpretation and sign language interpretation, without captions) at the following website: <http://www.2017twccprcescr.tw/second_meeting2.html>.
9. Contact: Mr. Cheng-Ta WU (Phone: 02-2191-0189 ext. 2117; email: twreport@mail.moj.gov.tw)
10. Matters not specified in this Guidline shall be undertaken in accordance with ”Rules Governing NGOs Entry into and Speaking at the Second ROC ICCPR & ICESCR National Report Review Meeting” and ”Guidelines for NGOs Applying to Participate in the Second ROC ICCPR & ICESCR National Report Review Meeting”.

Attachment1

**Agenda for ROC Second ICCPR Report Review Meeting (Tentative)**

**105.10.14**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Time** | **Description** | **Note** |
| January 15**, 2017 (Sunday)** | **18:00 ~ 20:00** | **Reception** |  |
| **January 16, 2017****(Monday)** | **08:30 ~ 09:20** | **Closed joint meeting of both Committees** | **Closed Meeting** |
| **09:30 ~ 10:00** | **Opening Ceremony** |  |
| **10:10 ~ 12:00** | **Joint public meeting with Parliamentary Cross Party Group and NGOs** |  |
| **14:00 ~ 17:00** | ***Cluster I*: Joint public meeting with Government Representatives to review Core Document and**  **Concluding observations 8-35,81** |  |
| **17:20 ~ 18:20** | **Joint meeting with NGOs ( *Cluster I*)** |  |
| **Review meetings** |
| **January 17, 2017** **(Tuesday)** | **08:30 ~ 11:20** | ***Cluster II*: Review of Articles 1-5, 26, 27** |  |
| **11:30 ~ 12:30** | **Meeting with NGOs ( *Cluster II*)** |  |
| **14:00 ~ 17:00** | ***Cluster III*: Review of Articles 6-11****and Concluding observations 56-63** |  |
| **17:20 ~ 18:20** | **Meeting with NGOs ( *Cluster III*)** |  |
| **January 18, 2017 (Wednesday)** | **08:30 ~ 11:20** | ***Cluster IV*: Review of Articles 12-17****and Concluding observations 64-71** |  |
| **11:30 ~ 12:30** | **Meeting with NGOs ( *Cluster IV*)** |  |
| **14:00 ~ 17:00** | ***Cluster V*: Review of Articles 18-25****and Concluding observations 72-80** |  |
| **17:20 ~ 18:20** | **Meeting with NGOs ( *Cluster V*)** |  |
| **Closed meeting to adopt the Concluding Observations** |
| **January 19, 2017 (Thursday)** | **09:00 ~ 12:00** | **Each committee to meet separately** | **Closed Meeting** |
| **14:00 ~ 17:00** | **Completion of the drafting, followed by a closed joint session to adopt the overall document** |
| **January 20, 2017 (Friday)** | **10:00** | **Presentation of Concluding Observations** |  |
| **12:00** | **Lunch** |  |

**Agenda for ROC Second ICESCR Report Review Meeting (Tentative)**

**105.10.14**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Time** | **Description** | **Note** |
| **January 15, 2017 (Sunday)** | **18:00 ~ 20:00** | **Reception** |  |
| **January 16, 2017****(Monday)** | **08:30 ~ 09:20** | **Closed joint meeting of both Committees** | **Closed Meeting** |
| **09:30 ~ 10:00** | **Opening Ceremony** |  |
| **10:10 ~ 12:00** | **Joint public meeting with Parliamentary Cross Party Group and NGOs** |  |
| **14:00 ~ 17:00** | ***Cluster I*: Joint public meeting with Government Representatives to review Core Document and**  **Concluding observations 8-35,81** |  |
| **17:20 ~ 18:20** | **Joint meeting with NGOs (*Cluster I*)** |  |
| **Review meetings** |
| **January 17, 2017** **(Tuesday)** | **08:30 ~ 11:30** | ***Cluster II*: Review of Articles 1-5** |  |
| **11:40 ~ 12:40** | **Meeting with NGOs ( *Cluster II*)** |  |
| **14:00 ~ 17:00** | ***Cluster III*: Review of Articles 6-9****and Concluding observations 36-45** |  |
| **17:20 ~ 18:20** | **Meeting with NGOs ( *Cluster III*)** |  |
| **January 18, 2017 (Wednesday)** | **08:30 ~ 11:15** | ***Cluster IV*: Review of Articles 10-11****and Concluding observations 46-51** |  |
| **11:30 ~ 12:30** | **Meeting with NGOs ( *Cluster IV*)** |  |
| **14:00 ~ 17:00** | ***Cluster V*: Review of Articles 12-15 and Concluding observations 52-55** |  |
| **17:20 ~ 18:20** | **Meeting with NGOs ( *Cluster V*)** |  |
| **Closed meeting to adopt the Concluding Observations** |
| **January 19, 2017 (Thursday)** | **09:00 ~ 12:00** | **Each committee to meet separately** | **Closed Meeting** |
| **14:00 ~ 17:00** | **Completion of the drafting, followed by a closed joint session to adopt the overall document** |
| **January 20, 2017 (Friday)** | **10:00** | **Presentation of Concluding Observations** |  |
| **12:00** | **Lunch** |  |

Attachment2

**NGO Session Speaker's Form for the Second ROC ICCPR & ICESCR International Report International Report Review Meeting**

Name of International Human Rights Organization:

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| --- |
| **Session**：□ICCPR □ICESCR Cluster \_\_\_\_(one form only per Cluster) |
| 1. Abstract (approximately 300 words) |
| 2. Covenant articles, conclusive comments and recommendations, general comments or other reference documents (mandatory; to be listed from high to low in order of relevance to the articles, conclusive comments and recommendations or general comments)(1)(2)(3)(4)(5) |
| 3. Appendices (please list the appendix title(s) if attached) (1) (2) (3) (4) (5) |
| 4. Notes(1) Please fill in a separate Speaker's Form for each Cluster and be sure to provide information on the Cluster so that the Secretariat Steering Group may coordinate the speaking order accordingly for each.(2) Please briefly explain the content of the intended dialogue with members of the International Review Committee.(3) Please provide the covenant articles, general comments or other reference documents pertaining to the content of the dialogue. Please also provide any other evidence or documents that may facilitate the review.(4) Speaker's Forms from international human rights organizations not included in the speaking order or not given a chance to speak will still be transferred to the International Review Committee for reference. |